

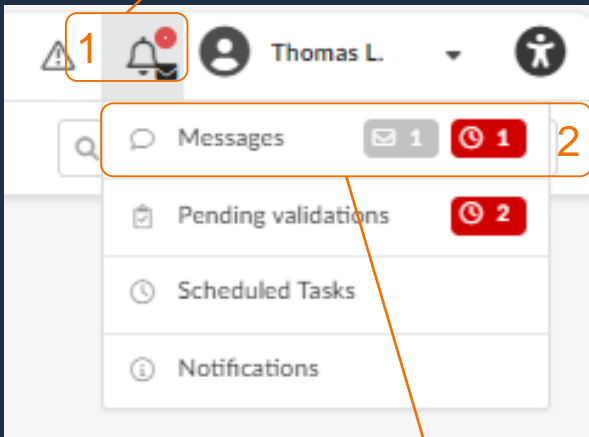
# 04

RENK Supplier Portal - **External Guide**

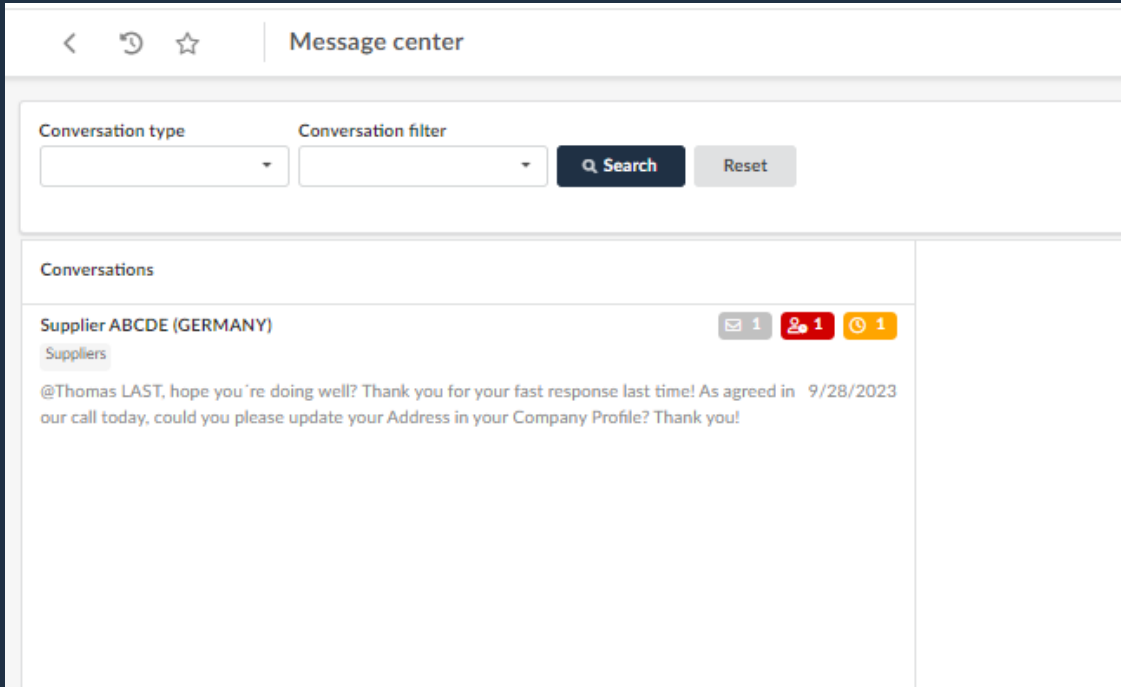
**Message Center**

# Message Center

The bell opens the selection list.

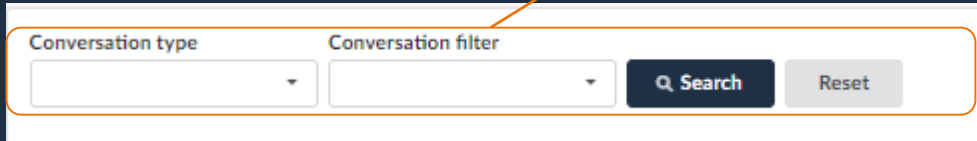


“Messages” leads to the message center.

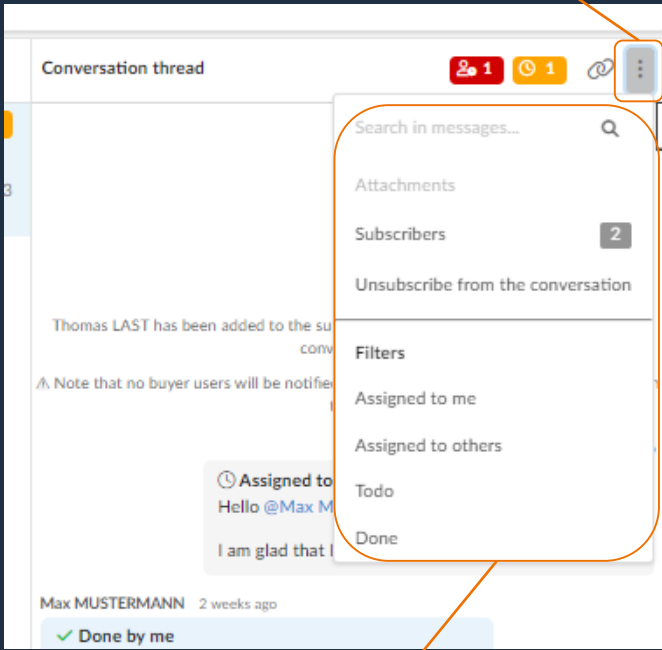


# Message Center

Search messages by conversation type and conversation filter.

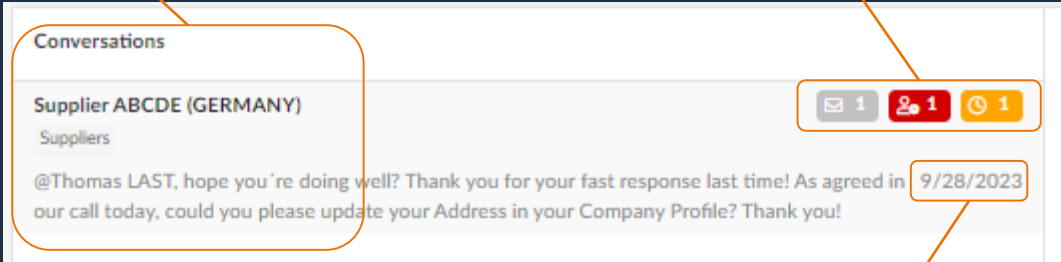


Additional settings, such as filtering, for the messages.



Click on a conversation to open its history.

These icons show an unread message, that a task has been assigned to the user and that a remaining action has been assigned to other users.



Date of the last message.

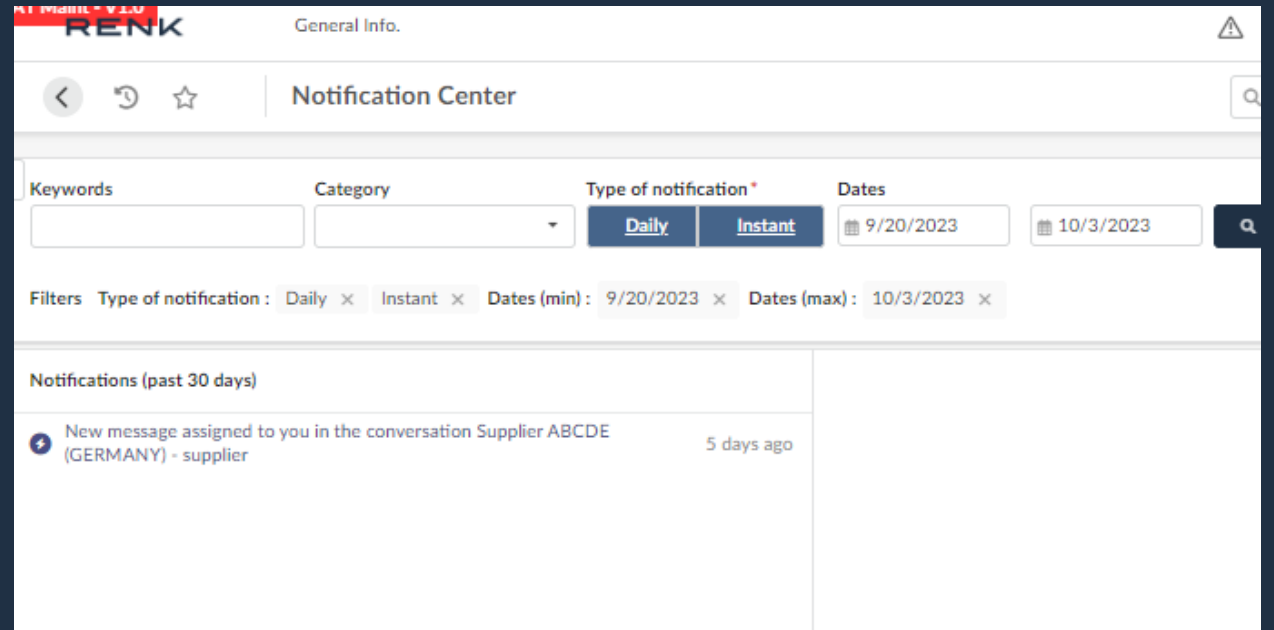
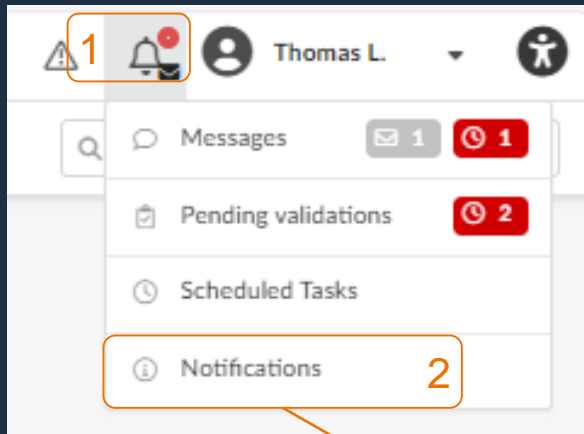
Select specific filters on demand.

# 05

RENK Supplier Portal - **External Guide**

**Notification Center**

# Notification Center



“Notifications” will lead to the notifications center.

# Notification Center

Keywords:

Category:

Type of notification\*:

Dates:

Search notifications by keywords, categories, types of notification and dates.

Notifications (past 30 days)

New message assigned to you in the conversation Supplier ABCDE (GERMANY) - supplier

5 days ago

Notifications Overview. A click on a notification open its message.

Date of notification.

Click [here](#) to access the conversation.

This is an automatically generated e-mail, please do not reply

Click [here](#) to manage your notifications settings.

Links or words highlighted in blue in the notification leads to conversations, tasks, etc.